



Job Description

Cleaner

At Verdala International School (VIS), we believe that each employee makes a significant contribution to our success and that contributions should not be limited by the assigned responsibilities. Therefore, the job description is designed to outline primary duties, qualifications, and job scope but does not limit the employee or VIS to only the work identified. It is a basic expectation that each employee will offer their services wherever and whenever necessary to ensure the success of our school.

At VIS, we use safer recruitment practice and pre-employment background checks, to maintain the highest standards of safeguarding and child safety. Staff are asked to sign a code of conduct on an annual basis and expected to adhere to our standards and practices. We engage with our values of respect, integrity, dedication and empathy through our professional work and relationships within our community.

Purpose of Role

Position Title: Cleaner

Reports To: Facilities Manager / Head of Operations

Date of Review: April 2025

General Duties & Responsibilities

- Perform daily cleaning of offices, classrooms, corridors, stairwells, staff kitchens, common areas and sanitary facilities in accordance with the school's hygiene protocols.
- Respond promptly to accidental spills and ensure immediate sanitation to maintain a safe environment.
- Ensure all teaching and communal areas are presentable and student/staff-ready by the end of each workday.
- Support the cleaning team in routine schedules and during school events, which may require working flexible hours.



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- Comply with school policies and health & safety guidelines, including the correct use of cleaning products and equipment.
- Monitor and report any maintenance issues or potential hazards to the Facilities team.
- Maintain secure storage and inventory of cleaning supplies in designated areas.

Skills and Competencies

- Prior experience in professional cleaning is preferred, ideally in a school or similar institution.
- Reliable, punctual, and trustworthy with a strong sense of responsibility.
- Ability to follow instructions and established cleaning protocols.
- Positive work ethic, demonstrating respect for the school community and property.
- Team-oriented and cooperative with colleagues and supervisors.
- Good understanding of English (spoken and written).
- Respectful and discrete, particularly in occupied spaces (e.g., during classes or staff meetings).
- Physically able to perform manual labour, including bending, lifting, and standing for extended periods.
- Awareness and appreciation of working in a culturally diverse international environment.

Additional Notes: The role may require occasional early starts, late finishes, or weekend work, particularly around school events or term transitions.

All staff are expected to comply with Verdala's Health and Safety at Work obligations and Data Protection Act standards as applicable to their role.

July 2025