

Position Title: Learning Support Educator

Reports To: Inclusion Coordinator and Section Principal

- **Primary Role:** To work according to the Statement of Needs issued by the Statementing Moderating Panel (SMP) and to cater for the individual needs of the student under the guidance of the Inclusion Coordinator (INCo).

Education, Qualifications, Experience

- In possession of 10 and 20 week course for Learning Support Assistants, Diploma in Inclusive Education, BTEC Diploma in Early years or Care or any relevant degree.
- Minimum 1 year work experience as a LSE
- Evidence of participation in professional development courses
- Interests in crafts, art and/or other related areas
- Experience of voluntary work with children will be considered an asset

Skills and Competencies

- English language fluency: speaking, writing, listening
- Effective communication skills: speaking, writing, listening
- Demonstrates organization skills
- Knowledge of classroom modification strategies and behaviour management techniques
- Knowledge of Assessment for Learning practices
- Effective use of technology accompanied with an understanding of the use of technology in teaching and learning
- Values collaboration and teamwork

Responsibilities

- Support the child with individual needs particularly in supporting the student with sustaining attention and make provision for gifted learning. The candidate will be expected to assist in delivering a gifted learning programme as devised in the IEP.
- Participate in Making Action Plans (MAPs) and Individual Education Programmes (IEPs) meetings.
- Ensure that the student is working towards the targets identified in the IEP. Moreover, it is imperative that the IEP is implemented on a daily basis with the necessary adaptations, modification and resources. The latter need to be developed together with the teacher under the guidance of the INCo.
- Manifest collaborative teaching with the class teacher particularly in the preparation of educational resources, instruction and assessment of the students concerned.

- Ensure the well-being of the student with SEN during special classes by presenting help during PE, Music or Drama lessons as stipulated in the IEP, and as the student's condition necessitates.
- Carry out supervision duties and provide assistance during recess and lunch time breaks as recommended by the Statement of Needs. In addition LSEs are required to perform supervision obligations during field trips.
- LSEs are not required to perform duties that fall outside the parameters of supporting students such as preparing photocopies, bulletin boards etc
- Will not correct students' work, record grades on Myschool, perform supervision duties, accompany classes to specials unless for the student with SEN, or supervise students whilst teacher is not present.
- Required to attend all school meetings including section meetings unless otherwise notified.